



SNS AIMUN 2026

RULES OF PROCEDURE

Based on the UNA-USA Format

SNS ACADEMY • MODEL UNITED NATIONS CONFERENCE
2026

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1. Preamble

These Rules of Procedure govern all committee sessions of SNS AIMUN 2026. They are based on the United Nations Association of the United States of America (UNA-USA) format and are designed to ensure that debate is fair, structured, and productive. All delegates, chairs, and staff are expected to know and abide by these rules for the duration of the conference.

In any situation not explicitly addressed by these rules, the Chair of the committee shall have the authority to make a ruling, subject to appeal as outlined in Rule 8.6 (Point of Order) and Rule 8.7 (Appeal against a Decision of the Chair).

2. Definitions

2.1 Committee

A body of delegates representing Member States or other entities, convened to debate a specific agenda item under these Rules of Procedure.

2.2 Dais

The panel of staff presiding over a committee, typically comprising a Chair and Vice-Chair(s).

2.3 Delegate

A conference participant representing an assigned country, organization, or individual within a committee.

2.4 Simple Majority

More than half of the delegates present and voting.

2.5 Two-Thirds Majority

At least two-thirds of the delegates present and voting.

2.6 Quorum

The minimum number of delegates (typically a simple majority of the committee's total membership) required to be present for the committee to conduct substantive business.

3. Composition and Role of the Dais

3.1 The Chair

The Chair presides over formal and informal sessions, recognizes speakers, rules on points and motions, maintains order and decorum, and enforces these Rules of Procedure. The Chair's rulings are final unless successfully appealed under Rule 8.7.

3.2 The Vice-Chair

Assists the Chair, may preside over sessions in the Chair's absence, tracks the speakers list and time, and maintains the official record of the committee, including attendance, voting results, and the status of all documents submitted.

4. Sessions

4.1 Call to Order

The Chair shall call the committee to order at the start of each session once quorum is established.

4.2 Roll Call

The Chair or Vice-Chair shall conduct a roll call at the beginning of each day. Delegates may respond “Present” or “Present and Voting.” A delegate answering “Present and Voting” forfeits the right to abstain on substantive votes for that session.

4.3 Setting the Agenda

1. If more than one topic is assigned to a committee, the first order of business is a motion to set the agenda.
2. Delegates may motion to take up either topic, followed by up to two speakers for and two against.
3. The agenda is set by a simple majority vote.

5. Debate

5.1 General Speakers List (GSL)

The default mode of debate. Delegates are recognized by the Chair in the order in which they are placed on the list to speak on the topic at large, for a speaking time of up to a maximum of 90 seconds per delegate. The exact speaking time within this maximum is decided by the committee, subject to the discretion of the Chair. A motion to open the GSL requires a simple majority.

5.2 Moderated Caucus

A structured discussion on a specific sub-topic. A motion for a moderated caucus must specify a topic, a total time, and a per-speaker time, and requires a simple majority to pass. The Chair retains discretion to reduce excessively long caucus requests.

5.3 Unmoderated Caucus

Informal time during which delegates may leave their seats to negotiate, draft working papers, or form blocs. A motion for an unmoderated caucus must specify a total time and requires a simple majority.

5.4 Suspension and Adjournment of the Meeting

A motion to suspend the meeting (for a recess) or adjourn the meeting (ending session for the day/conference) requires a simple majority.

6. Motions

Motions are entertained by the Chair in order of precedence, from most disruptive of the current order of business to least disruptive. Common motions, in general order of precedence, include:

- Motion to adjourn the meeting
- Motion to suspend the meeting
- Motion to introduce a draft resolution / amendment
- Motion to move into voting procedure
- Motion for a moderated caucus
- Motion for an unmoderated caucus
- Motion to extend or reduce debate/speaking time
- Motion to open/close the General Speakers List

The order of precedence among competing motions, where not otherwise specified in these Rules, is determined at the discretion of the Chair. No separate guidance sheet is provided to the Chair; the Chair's rulings on precedence are made in real time based on these Rules of Procedure.

7. Points

7.1 Point of Order

Raised when a delegate believes the Chair has misapplied the Rules of Procedure, when a statement made on the floor contains a factual inaccuracy, or when a concern relates to the Rules of Procedure themselves. May not interrupt a speaker.

7.2 Point of Parliamentary Inquiry

Raised to ask the Chair a question about procedure, only when the floor is open.

7.3 Point of Personal Privilege

Raised when a delegate experiences personal discomfort that impairs their ability to participate in proceedings. Grounds are not limited to audibility and may include room temperature, seating, or other conditions affecting a delegate's participation. May interrupt a speaker only when the discomfort is severe enough to warrant immediate attention, at the Chair's discretion.

7.4 Point of Information

Used, where permitted by the committee's speaking format, to pose a question to a speaker following their remarks.

8. Voting Procedure and Appeals

8.1 Procedural Votes

All delegates present must vote on procedural matters (e.g., motions); there are no abstentions and no “right to pass.”

8.2 Substantive Votes

Votes on draft resolutions and amendments. Delegates may vote For or Against. Delegates who answered “Present” at roll call may additionally vote Abstain; delegates who answered “Present and Voting” at roll call (see Rule 4.2) forfeit the right to abstain and must vote either For or Against.

8.3 Voting Procedure

The Chair may call for a vote by placard, roll call, or acclamation. A roll-call vote may be requested by any delegate and requires the support of one-fifth of the committee.

8.4 Majority Required

Draft resolutions pass by simple majority unless the topic or conference guide specifies otherwise. Amendments to the Rules of Procedure or matters designated as important questions require a two-thirds majority.

The majority required, and the manner of passage, may also depend on the committee in session. For example, in the United Nations Security Council (UNSC), the five Permanent Members retain veto power, and a draft resolution fails regardless of the overall vote count if vetoed by any Permanent Member.

8.5 Division of the Question

A motion to vote on clauses of a resolution separately requires a simple majority.

8.6 Point of Order

See Rule 7.1. A Point of Order concerning misapplication of these Rules may be raised at any appropriate time when the floor is open.

8.7 Appeal Against a Decision of the Chair

A delegate may appeal a substantive ruling of the Chair (not a ruling on matters of fact or exercises of discretion). The appeal is decided by a two-thirds vote of the committee, with the Chair given the opportunity to explain the ruling before the vote.

9. Documents

9.1 Working Papers

Informal documents used to organize ideas prior to drafting a resolution. Working papers do not require Dais approval to circulate informally but must be approved for formal reading if a delegate wishes to present one to the committee.

9.2 Draft Resolutions

A draft resolution requires a minimum number of sponsors and signatories, as announced by the Dais at the start of committee (commonly 20% of the committee as sponsors/signatories combined). Signing a resolution does not indicate support, only a wish to see it debated. Draft resolutions must be approved by the Dais for form and submitted before being introduced to the floor by a motion, which requires a simple majority.

9.3 Amendments

1. Friendly Amendments: Approved by all sponsors of the draft resolution; adopted without a vote.
2. Unfriendly Amendments: Require a set number of signatories to be introduced and are adopted by a simple majority vote of the committee.

9.4 Sourcing and Citation Requirements

All factual claims made in working papers, draft resolutions, and position papers must be attributable to a credible, verifiable source. See Rule 10 (Digital and Research Policy) for restrictions on acceptable sources and research methods.

9.5 Compliance with UNA-USA Format

All documents submitted to committee — including working papers, draft resolutions, and amendments — must strictly follow UNA-USA formatting conventions (clause structure, perambulatory and operative phrases, numbering, and layout). A motion challenging a document's validity on the grounds of formatting or syntax may be raised; even minor syntactical inaccuracies may be sufficient grounds for the Chair to nullify the validity of the document.

10. Digital and Research Policy

SNS AIMUN 2026 enforces the following digital conduct policy for the duration of all committee proceedings. Violations shall be treated as a breach of decorum and may result in penalties at the Chair's or Secretariat's discretion, including forfeiture of awards eligibility. All matters relating to digital policy rest with the Chair's discretion, and the Chair's decision on any such matter is final.

10.1 Internet Access During Committee Proceedings

Internet access during committee proceedings is an in-committee matter left entirely to the discretion of the Chair. Unless and until the Chair grants permission, delegates are prohibited from accessing the internet on any device (laptop, phone, tablet, or other) while committee is in session, including during moderated and unmoderated caucuses. Devices should otherwise be used only in offline mode for previously downloaded/printed research, position papers, and drafting of documents. No internet connectivity is provided to delegates at the venue.

10.2 Prohibition on the Use of Artificial Intelligence

The use of Artificial Intelligence tools or platforms (including but not limited to AI chatbots, generative writing assistants, translation-generation tools beyond basic dictionary lookups, and AI-based research assistants) is strictly prohibited at any stage of conference participation, including pre-conference preparation submitted to

committee (e.g., position papers), and during committee sessions for drafting working papers, resolutions, amendments, speeches, or notes. All submitted work must be the delegate's own.

10.3 Wikipedia and Unverified Sources

Wikipedia may not be cited or listed as a source in any position paper, working paper, draft resolution, footnote, or bibliography submitted at SNS AIMUN 2026. Delegates are encouraged to instead rely on primary sources, such as:

- United Nations and affiliated agency documents (UN.org, UN Digital Library)
- Government and intergovernmental organization publications
- Reputable news agencies and academic journals
- NGO and think-tank reports from established organizations

10.4 Enforcement

The Chair, Vice-Chair, or any member of the Dais/Secretariat may, at their discretion, request that a delegate demonstrate the offline or pre-approved nature of material being referenced. Suspected violations of Rules 10.1–10.3 shall be reported to the Secretariat and may be addressed through a verbal warning, formal note to the delegation's advisor, or disqualification from awards consideration, depending on severity.

11. Right of Reply

A delegate whose personal or national integrity has been impugned by another delegate may request a Right of Reply from the Chair. The Chair has sole discretion to grant or deny the request. If granted, the offended delegate (or their representative) may respond briefly, followed, at the Chair's discretion, by a right of reply for the original delegate.

12. Decorum

Delegates are expected to conduct themselves with the courtesy and formality befitting diplomatic representatives at all times. This includes:

- Referring to fellow delegates and the Dais in the third person and by country/delegation name
- Refraining from side conversations, use of unauthorized electronic devices, or disruptive behavior during formal sessions
- Dressing in Western business attire or appropriate national dress
- Complying promptly with rulings of the Chair

The Chair may deny the right to speak, or eject a delegate from committee, for repeated or severe breaches of decorum.

13. Observers and Conference Logistics

13.1 Mentors and Faculty Observers

Mentors and faculty advisors are permitted to observe committee proceedings only during a designated time window announced by the Dais or Secretariat. Observers are expected to depart promptly at the end of their allotted period; overstaying the allotted observation window is not permitted.

13.2 Organizing Committee Oversight

Members of the Organizing Committee (OC) are required to visit and oversee committee proceedings during designated time slots for the purposes of administrative checks and feedback to the Dais and delegates.

13.3 Hydration and Personal Items

Delegates are responsible for carrying their own water bottles to committee sessions.

14. Closing Provisions

These Rules of Procedure are effective for the entirety of SNS AIMUN 2026 and apply uniformly across all committees unless a committee's specific background guide states otherwise. Any matter not addressed herein shall be resolved at the discretion of the Chair, subject to the appeal process outlined in Rule 8.7.

By registering for SNS AIMUN 2026, all delegates agree to abide by these Rules of Procedure in full.